

Town of Norfolk
Planning and Zoning Commission
Special Meeting
MINUTES for October 21, 2008 @ 7:00PM
19 Maple Ave, Norfolk, CT – Town Hall

1. Call to Order: The Chairman called the meeting to order at 7:05
2. Roll Call: Present Richard West Lowe (Chairman), William Riiska (Vice-Chairman), Michele Sloane (Secretary), , Ruthann Olsson, William Couch (alt.), Scott Eisenlohr (ZEO) Absent: Liane Burke, Starling Childs, Jeffrey Tarrant, Elizabeth Kittredge (alt.),

Mr. Couch was seated for Ms. Burke

Also Present was Glenn Chalder, Planimetrics and the Plan of Conservation and Development (POCD) subcommittee which includes Vint Lawrence, Elizabeth Borden, Colin Tait, Pete Anderson

The subcommittee submitted a letter stating that they thought the draft POCD was impressive, but they thought there were ways to make it more concise.

The Commission and SubCommittee have reviewed the POCD prior to the meeting and were prepared with several comments and questions for Mr. Chalder to address. Some of the topics discussed were:

- 1 Should the planning process be as an introduction or appendix?
- 2 Definition of “Open Space” as relating to dedicated open space vs. PA 490 open space. As it was previously discussed as to whether the town should adopt an open space ordinance which would need to be addressed in the POCD, further study is needed prior to the next draft.
- 3 Discussion re: need for long term municipal plan of development. In discussion re: potential expansion of village retail district geographically, Mr. Chalder noted that further study should be considered in regard to EMS building development and possible Firehouse expansion as both sites are within the limited existing retail zone. To be addressed at the next P&Z meeting.
- 4 Discussion re: restructuring of implementation schedule in order of departments and/or commissions and in order of priorities.
- 5 Improvements needed to make maps easier to read.

Mr.Chalder will review all Comments and will submit a revised draft POCD for the Commission and Subcommittee to review at the next POCD meeting in January. Public meeting to follow.

Respectfully submitted,

Rista Holda, Land Use Administrative Asst.
Michele Sloane, P&Z Commission Secretary