

Norfolk Emergency Services Building Committee
Special Meeting: Wednesday, November 30, 2011
Norfolk Town Hall
Draft

Call to Order

Meeting called to order @ 7:01pm by Chair: Mark Burke.

Committee Members present:

Mark Burke, Ken Ludwig, Pete Anderson, Leo Colwell, Pete Mulville, Graham Allyn.

Committee Members absent:

Susanne Funchion.

Guests & Public:

Michael Fortuna(TLB Architecture), Daryl Byrne(NVFD Fire Chief), Matt Ludwig(NVFD Assistant Fire Chief), Brian Hutchins(NVFD Assistant Fire Chief), Tyler Marchi(NVFD Captain), Steven Hutchins(NVFD Mechanic), Jody Zeller(NVFD Past President), Paul Padua(NVFD President), Judy Ludwig(NVFD Secretary) & Richard Byrne(Emerg. Mgmt Director & NVFD).

Minutes of the Regular Meeting of: September 28, 2011 & November 2, 2011.

Motion to approve: M/S/P: Leo Colwell / Pete Anderson

Correspondence:

None

General Discussion

Review of Town Informational Meeting.

Questions and answers sheet was submitted to the Committee for review by the secretary.

Response of the Norfolk Volunteer Fire Dept. (Paul Padua: President)(Attached)

Concept 'D' from TLB Architecture, with changes, seemed to be the most feasible.

Concept 'E' from the NVFD was presented as an alternative.

Insurance ratings for the town, Solar adaptability, Swing space and safe and convenient access.

Concerns of town & NVFD parking, fire loads of adjacent buildings, future expansion and wetlands.

TLB will evaluate the information with updated drawings.

The NESBC chose to continue work with the TLB concept 'D'.

Existing Site. new map property lines & possible parking areas (Pete Anderson)

Mark will request to be put on the Wetlands Agenda, with TLB, for their next meeting.

Review of site plan

Website for Information: TLB Presentation, Questionnaire and/or comments.

Mark will check about getting a public survey and information placed on the town web site.

Discussion:

None

General Discussion:

Daryl Byrne thanked the committee for their efforts.

Adjournment: (8:21pm)

Motion to adjourn. M/S/P: Leo Colwell /Pete Anderson.



Ken Ludwig, Secretary

NORFOLK VOLUNTEER FIRE DEPARTMENT, INC.



20 SHEPARD ROAD, NORFOLK, CONNECTICUT 06058 – (860) 542-5021

“100 Years of Service 1902-2002”

December 1, 2011

TO: NESBC
FROM: Paul Padua, NVFD President
RE: Review of TLB Concept Designs

The Norfolk Volunteer Fire Department held a Special Meeting on November 16, 2011 to review and react to the four TLB concept designs for the new firehouse. The consensus of the attending membership favored option D as the concept which best supported the criteria listed below. Options A, B, & C were dismissed as problematic in regard to their respective orientation on the property, general appearance, and safe, operational use.

1. Safe and convenient access:

- a. Outbound apparatus vs. inbound responders.
- b. Perpendicular orientation to Shepard Rd.
- c. Option for drive-through bays.
- d. Efficient first responder parking.

2. Neighbor & environment friendly

- a. “Pleasing” appearance.
- b. Solar panel adaptable.
- c. Sensitive to wetlands

3. Maintenance & operations

- a. Manageable snow removal.
- b. Working space in the “back yard”.
- c. Mechanics’ work & storage space.
- d. Separation of apparatus and administration space.

4. Future use:

- a. Event space.
- b. Room for growth.
- c. Reasonably expandable.

Notes & questions:

- Norfolk’s ISO rating should be included in building rationale.
- Will other Architect(s) be consulted for comparison concepts?
- Will TLB review & react to option “E”?
- Is the temporary, fabric covered swing space for apparatus appropriate for Norfolk’s winter (snow load)?